

BOSTON PUBLIC HEALTH COMMISSION

Administration and Finance



Request For Proposal

Maritime Services

LIC-026-63026

June 18, 2026

Request for Proposal Timeline								
7/18/2026	Publication of Request for Bid (RFB) printed in The Boston Globe							
7/18/2026	RFB and instructions available online at www.boston.gov/bids							
8/3/2026	<u>Mandatory Walkthrough</u> of Property locations to assess the areas of requested services must be attended and completed by all prospective bid submitters. If a prospective submitter does not attend or complete the walkthrough, their submission will not be complete and will not be considered for the final contract. The mandatory walkthrough times and addresses are listed below. Attendance will be taken at each site. <table><tr><th>Time</th><th>Address</th><th>Building</th></tr><tr><td>8:00 AM</td><td>Marina Bay Ferry Squantum Point Park 552 Victory Rd, Quincy, MA 02171</td><td>Long Island Campus</td></tr></table> Failure to raise concerns over any issues at this opportunity will not be considered in any protest filed regarding such items that were known as the walkthrough property locations.		Time	Address	Building	8:00 AM	Marina Bay Ferry Squantum Point Park 552 Victory Rd, Quincy, MA 02171	Long Island Campus
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8:00 AM	Marina Bay Ferry Squantum Point Park 552 Victory Rd, Quincy, MA 02171	Long Island Campus						
8/6/2026	Questions are due in writing by 2:00 PM to Jebarros@bphc.org & Ktejada@bphc.org Subject: BPHC's Marine Time Services RFB – Long Island Campus							
8/10/2026	Responses to questions will be posted on boston.gov/bids							
8/13/2026	2:00 PM EST - Bid documents must be submitted via email to Jebarros@bphc.org and KTejada@bphc.org Subject: BPHC's Marine Time Services RFB – Long Island Campus No Exceptions to This Deadline							
8/17/2026	Notification of Decision The desired date for notification of award to bidder(s) however, BPHC has the discretion to extend this date without notice. BPHC reserves the right to accept or reject any or all bids. BPHC anticipates submitting a Notice of Award to the selected bidder(s) by email or address provided in the RFB responses. The contract(s) will be awarded to the lowest responsible and responsive bidder(s) meeting all requirements. The lowest responsible and responsive bidder shall mean the bidder that best meets the requirements set forth in this solicitation and offers the lowest cost. The contract(s) resulting from this RFB shall be in effect when all necessary contract documentation is fully executed by BPHC and awarded vendor(s).							

The responsibility for submitting a bid to BPHC on or before the stated time and date will be solely and strictly the responsibility of the bidder. BPHC will in no way be responsible for delays caused by the United States Mail delivery or caused by any other occurrence. In case of delays as a result of weather emergencies, or natural or man-made disaster, bids may be accepted the next available business day.

Request for Proposals

The Boston Public Health Commission acting by its Division of Property Management, hereinafter referred to the awarding authority, invites proposals for:

Project title: Maritime Services

Project location: Long Island, Boston Harbor

Project number: LIC-026-63026

Bid Deadline: July 27, 2026 @ 2:00PM

Email(s): Jebarros@bphc.org & Ktejada@bphc.org

Subject Line: BPHC's Marine Time Services RFB – Long Island Campus

In Person Drop off - 205 River St, Mattapan Campus Boston MA 02126

Bid Requirements:

1. All Proposals shall be submitted to the awarding authority at Property Management, 205 River Street, Mattapan Campus, prior to the bid deadline (time & date above) at which time and place all bids will be publicly opened & read out loud.
2. All prevailing wage laws and Minimum wage laws will apply. The BPHC reserves the right to disqualify any or all bids based on either price or past performance.
3. Proposals cannot be faxed in.
4. Any person submitting a proposal for, or signing a contract to work on, a public building or public works project must certify under pains and penalties of perjury that he or she is able to furnish labor in harmony with all other elements of labor employed on the work and that all employees employed on the worksite, or in subject to the bid; And have successfully completed at least ten hours of OSHA approved training.
5. BPHC, Property Management, is not responsible for UPS, or other delivery arrangements delays. Contractor is the sole person responsible for submitting proposals to the Awarding Authority in time/ no exceptions.
6. All Proposals shall be valid for 45 days after submittal.
7. All Proposals must be clearly marked with the Project Title and Project number on the front of a seal envelope if submitted in office/person.
8. Contract Award is contingent upon the lowest bidder executing the Commissions Standard Form Contract.
9. This is a Request for Proposals. The Contract will be awarded after receipt of proposals to the most advantageous, responsible, and responsive applicant.
10. Please provide pictures of your fleet together with bid quote.

FAILURE TO FOLLOW THE ABOVE WILL DISQUALIFY ANY BID SUBMISSIONS.

Insurance Requirements

1. Commercial General Liability Coverage and Limits:

Do not restrict the coverage provided in the form by any endorsement including: Premises-operations, personal injury-advertising injury, product liability-completed operations, and contractual liability.

Limits:

General aggregate – Per project	\$ 1,000,000.00
Products/Completed Operations Aggregate – Per Project	\$ 1,000,000.00
Personal and advertising Injury	\$ 1,000,000.00
Each Occurrence	\$ 1,000,000.00
Fire Damage Legal Liability	\$ 50,000.00
Medical Expenses (each individual)	\$ 10,000.00

Additional Insured: Owner shall be added as an additional insured.

2. Workers Compensation & Employers Liability Coverage and Limits:

Workers Compensation: Statutory coverage for all States of Operation.

Employer Liability:

Each Accident:	\$ 1,000,000.00
Aggregate for Disease	\$ 1,000,000.00
Disease for Employee	\$ 1,000,000.00

3. Commercial Automobile Liability Coverage and Limits:

Provide coverage for all owned, non-owned, leased and hired vehicles.

Bodily Injury-Property Damage, Combined Single Limit: \$ 1,000,000.00

4. Commercial Umbrella Coverage and Limits:

Each Occurrence	\$ 5,000,000.00
Annual Aggregate per project	\$ 5,000,000.00

Licensing and Operational Requirements

These documents are required at time of bid submission. Bidder must submit the following:

1. Licensing to operate Ferry and barge.
2. Current registration of vessels.
3. Current Licenses for any Captains who would be operating the ferry or barge.

I. BIDDING DOCUMENTS:

- Scope of work
- Passenger Ferry Quote Form
- Barge Quote Form
- Photos

II. QUESTIONS

Any questions and/ or clarifications must be received by end of business on 7/23/26. Request must be submitted in a written form via e-mail with a subject title: LIC-026-63026 | Clarification

III. SCOPE OF WORK

The Boston Public Health Commission (BPHC) is seeking services for Maritime passenger transportation to and from Long Island. The proposed vessels should have a protective enclosure to safeguard passengers from weather conditions.

The BPHC is also seeking operational services for barging transportation to and from Long Island. Barging services start on August 1st, 2026, through July 31st, 2029.

1. TERM

August 1st, 2026, through July 31st, 2029.

The Boston Public Health Commission reserves the right to change any of the proposed date in this scope of work. The “Commission” will notify bidders if proposed dates are to be changed.

2. FREQUENCY OF PASSENGER FERRY

Company Shall guarantee a minimum of two roundtrips per week and up to 7 roundtrips per week (Weather Dependent)

Notwithstanding the anticipated schedule described herein is based on experience, the frequency of trips may be revised at any time to reflect operational changes as necessary.

3. PASSENGER AMOUNT

4-20 Passengers

4. TRAVEL AND DEPARTURE

BPHC prefers departures scheduled from Marina Bay Ferry - Squantum Point Park 552 Victory Rd, Quincy, MA 02171 to Long Island Campus. Return trips originate from Long Island Campus back to Marina Bay Ferry - Squantum Point Park 552 Victory Rd, Quincy, MA 02171.

(General Schedule but may vary depending on needs of BPHC Staff)

Departures: 8:00AM – From Squantum Point Park

Returns: 2:30PM – Long Island Campus

Company must be flexible with the time for unforeseen emergencies.

Squantum Point Park is a public dock owned by DCR. Vendors can utilize this dock for embarking and disembarking at no fee. To the best of BPHC understanding there is no anchoring or mooring allowed at this dock.

Company should have an alternate location if for any circumstance DCR has to close or remove dock for repairs.

5. BARGE SERVICES FROM AUGUST 1ST, 2026 THROUGH JULY 31ST, 2029

- a. Barge as needed for, but not limited to the following:

Vehicles, equipment, snow removal equipment, trash containers, trash compactors (up to 30 yards), storage containers, oil truck deliveries, among others.

Barge oil transportation capacity to be no less than 5,000 gallons per service (company shall have all credentials for transporting oil).

Ideal barge to be able to transport more than one vehicle at a time.

The Commission has the discretion to increase or decrease the number of barge trips as necessary.

Scheduling of the barge is customarily conducted as a team effort among BPHC, barging company and other third parties such as oil delivery, waste management or other companies. Coordination among all parties is expected as necessary to complete or carry out successful deliveries.

- b. Barge lands at sandy beach area. Heavy vehicles and equipment occasionally get stuck. BPHC will give preference to a company that can transport a crane, tractor or similar equipment to assist with the pulling of stuck vehicles as needed.
- c. Barge size and capacity to accommodate a minimum of two vehicles or two large pieces of equipment. BPHC will give preference to a company that can barge several large items at a time.

- d. BPHC will also give preference to a company that can provide a barge that has the ability to break through ice located around the dock or gangway on Long Island.

**6. *ADD ALTERNATE- FLOATING DOCK & GANGWAY
FROM AUGUST 1ST, 2026 THROUGH JULY 31ST, 2029***

1. Floating dock – Vendor must be able to supply and install a floating dock. Floating dock to be no less than of 40’L x 15’W x 6’D (minimum). Vendor must also provide preventative measures prior to adverse weather and remove / safeguard the equipment. BPHC is not liable for damages incurred to equipment due to adverse weather.

Existing floating dock is fastened to fixed piles. BPHC to provide photos showing the details of existing fastening method. BPHC to provide the depth of existing floating dock. See Photos attached.

2. Gangway – Vendor must be able to install and supply gangway. Vendor must also provide preventative measures prior to adverse weather and remove / safeguard the equipment. BPHC is not liable for damages incurred to equipment due to adverse weather.

Existing gangway is divided into two parts. Each section is 32’ feet; Totaling 64 feet. The gangway width is 2’10”. See photos attached.

7. *STIPULATION FOR EMERGENCY RUNS & CANCELLATIONS*

Starting on *AUGUST 1ST, 2026 THROUGH JULY 31ST, 2029*, BPHC may request short notice emergency runs.

BPHC will provide notifications 24 hours in advance for any additional transportation services required. Emergency needs will be defined as such and will require the prompt assistance of services.

BPHC has the right to cancel transportation at any time; furthermore, BPHC will provide such cancellation notices by no later than midnight of previous date.

Vendor must notify BPHC of any cancellations due to adverse navigation conditions or weather-related cancellations as soon as possible.

BPHC understand transportation is contingent on weather conditions. BPHC will not be liable to compensate for weather-related cancellation or any other cancellation reasons.

End of Scope

PASSENGER FERRY QUOTE FORM – Please Use

Name of Company: _____

Address: _____

Telephone #: _____ Fax # _____

Email Add: _____

Licensed Number & Type: _____

A. Cost Passenger Ferry – Round Trip \$ _____ Dollars
Unit Price

Add Alternate

B. Supply and install a floating dock (approximately 40' X 15') and gangway for the duration of the contract term. \$ _____ Dollars

**C. Rental of Floating Dock \$ _____ Dollars/ ____
_____.**

Month

Company Representative: _____

Signature: _____

Date: _____

BARGE QUOTE FORM

A. Point of Origin: _____

Address

B. Approximate time to travel from point of origin to Long Island _____ Min

C. Barge – hourly rate - \$/hr _____ Dollars

D. Minimum hrs. charge per trip, if applicable _____ Hrs

E. Identify tractor or crane that can be used to assist vehicles that become immobile in the sand: _____.

a. Hourly Cost of such equipment: _____ Dollars

End of Form

Photos: 1 – 13







